

Company registration number: 08111343
Charity registration number: 1148348

The Broomhall Centre

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

For the year ended 31 March 2023

The Broomhall Centre

Contents

	Page
Legal and administrative information	1
Directors' report (incorporating the Trustees' annual report)	2- 11
Independent examiner's report	12
Statement of financial activities	13
Balance sheet	14
Notes to the accounts	17 - 21

The Broomhall Centre

**Legal and administrative information
For the year ended 31 March 2023**

Registered Charity Number

1148348

Registered Company Number

08111343

Directors (Trustees)

Dr Jillian Creasy	Chair
Peter Sacker	Secretary
Margaret Phipps	Treasurer
Dr Maggie Wykes	
Myrtle Hamilton	
Professor Ian Cooke	Resigned 25/07/2023
Duncan Lennox	
Andrew Woodhead	
Imran Ahmed	
Amanda Hamilton	
Sausan Sawaf	Appointed 10/05/2022, Resigned 25/07/2023

Registered Office

The Broomhall Centre
Broomspring Lane
Sheffield
S10 2FD

Independent Examiner (and accountants)

Susan Cochrane, FCA
Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH

The Broomhall Centre

Directors' report (incorporating the Trustees' annual report) For the year ended 31 March 2023

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 31 March 2023 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the charities Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; FRS 102) issued in October 2019.

Structure, governance and management

The charity is operated under the rules of its memorandum and articles of association, which were adopted 19 June 2012 and updated on 7 July 2012 and revised again on 7th November 2017. The company is limited by guarantee and therefore has no share capital.

The full Board of Trustees and the Funding & Finance Group (FFG), consisting of the Treasurer, Secretary, Chair and with the Centre Manager and voluntary Finance & Admin assistant in attendance, both meet monthly. Other groups are convened and meet on an ad-hoc basis to deal with particular projects or issues, for instance fundraising and reshaping the Homework Club (HWC), upgrading the IT, redecoration of the Centre and vetting bookings for private parties. A new group was formed in February 2023 to oversee the Cadent Centres for Warmth project, due to start in July 2023. During the last financial year we carried out an extensive review of our policies, with particular focus on safeguarding and risk management.

During the last financial year we carried out an extensive review of our policies, with particular focus on safeguarding and risk management.

Board members (Trustees) are all volunteers. All but one of us lives in the ward (the exception is Ian Cooke who is involved with St Andrew's, a nearby church with strong community links). We have the following roles:

- (a) Jillian Creasy, Chair, line manages the staff and liaises with local and city-wide partners, sits on FFG, Cadent project group and Vetting Sub-group.
- (b) Margaret Phipps, Treasurer, sits on FFG.
- (c) Pete Sacker, Secretary, oversees governance and policies, sits on FFG and HWC sub-group, links with HERB.
- (d) Duncan Lennox, links with St Marks (parish church), safe-guarding officer.
- (e) Imran Ahmed, leads on IT and building maintenance issues, has strong links with Sheffield City Council having worked for them in the past, links with Broomhill Primary School.
- (f) Ian Cooke links us to St Andrew's church and keeps us abreast of Charity Commission regulations (resigned due to ill-health July 2023).
- (g) Maggie Wykes links us to the University of Sheffield and sits on the Cadent project group.
- (h) Andrew Woodhead links us to Hanover TARA and supports the Employment Advice project.
- (i) Mavis (Myrtle) Hamilton, long term stalwart of the board and great advocate for a multicultural, caring Broomhall.
- (j) Amanda Smith-Hamilton, brings professional experience as primary school teacher, supports Mavis' attendance, maintains our links with Broomhall's Afro-Caribbean community.
- (k) Sausan Sawaf (co-opted in May 2022), came via the Women's Health project and liaised with Sheffield Community Makers. Resigned July 2023 due to moving away.

The Broomhall Centre

Directors' report (incorporating the Trustees' annual report) For the year ended 31 March 2023

Appointment of trustees

Overall management of the charity is the responsibility of the trustees who are appointed under the terms of the governing document.

We recruit trustees mainly through local contacts and word of mouth. Potential Board members observe meetings prior to joining. New Board members receive a comprehensive induction pack and individual support as needed from existing Board members. Our most recent recruits have made us more ethnically diverse and representative of our local community. We still need to reach out to younger people to shadow and possibly join the Board.

Objectives and activities

The objects of the Charity are:

- to promote the benefit of the inhabitants of Broomhall district in the city of Sheffield without distinction of sex or political, religious or other opinions by associating the local authorities, voluntary organisations and the inhabitants in a common effort to advance education.
- to provide facilities in the interest of social welfare, or recreation and leisure time occupation with the object of improving the conditions of life of the said inhabitants.
- to establish or secure the establishment of a Community Centre.

The Charity operates a community centre which is available to hire by community groups and individuals. It also applies for grants and raises funds to run its own activities.

Public benefit statement

The trustees confirm that they have referred to the Charity Commission's guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

The activities run by the Broomhall Centre itself are focussed on education and health promotion and reach dozens of young people and vulnerable women and men. The Centre's facilities are also used by others for a range of public and private leisure activities, with hundreds of beneficiaries a year. It is also a hub for cooperation between local agencies and for engaging people in existing and new projects. Including the Board members, we have a dozen volunteers involved in running the centre, and many more helping with activities, whether regular groups (e.g. Women's Health sessions, the Homework Club) or once off events. In this way, the Broomhall Centre contributes to a sense of community and cohesion within the diverse area of Broomhall.

The Broomhall Centre

Directors' report (incorporating the Trustees' annual report) For the year ended 31 March 2023

Achievements during the year 2022 - 23

The building

The Broomhall Centre is far more than a building, but we see maintaining a secular space, accessible both physically and financially to local people and others from further afield as a key role. Renting out the building also provides us with our main income.

Sheffield City Council (SCC) owns the building and continues to maintain it but cannot afford any major improvements or redecoration. They do essential repairs and oversee our health and safety and fire compliance. They also provide some part-time cleaning and cleaning supplies. In the last year, SCC has responded positively to various ad hoc requests, including replacing lights and dealing with a list of repairs and improvements we identified as safety hazards. Our Centre Manager maintains good communication with the community buildings team and individual maintenance officers.

We continue to reap the benefit of previous initiatives: the kitchen (refitted in 2018/19) which has allowed the new lunch club to flourish; the audiovisual system (sound system and projector) which is used for conferences, church services, parties and our own film nights; and the ventilation system (which reduces noise pollution as well as infections). This year we undertook two major infrastructure projects:

- improving our computer system by moving to a cloud-based system and a maintenance contract with local IT firm ESP. We also purchased new lap-tops and a charging trolley for use primarily by the Homework Club. We have begun the process of updating our website.
- We redecorated the main hall and lobbies. One of our Trustees, Imran Ahmed, oversaw the project, meaning that we could use volunteers, including the Centre manager and three trustees and their families, rather than having to pay professionals. We did this over an intense weekend, with wonderful refreshments cooked by another trustee, Sausan Sawaf, and her husband.

SCC carried out an energy audit which we hoped would help us identify the cause of high energy costs (reflecting increased usage as well as prices). The surveyors made various recommendations, including double glazing and solar panels but the pay-back time did not justify the investment required (the associated SCC grant was not large). SCC was able to update some of our lighting to LED bulbs and give us access to data about usage patterns, which indicated that it does follow usage of the hall. They have also granted us substantial Community Infrastructure Levy (CIL) funding for double glazing. We are doing a feasibility exercise and hope to repair existing windows and install better secondary glazing soon.

We also plan to redecorate the classroom ready for the Cadent Centres for Warmth project

The Broomhall Centre

Directors' report (incorporating the Trustees' annual report) For the year ended 31 March 2023

Bookings

Our aim is to maximise the number and variety of bookings, with a good mix of paying (private) events, regular groups (preferably open to the local community and reflecting our charitable aims and diverse population) and activities run by the Centre.

This year, the number of private parties has fallen, but regular bookings have increased. The former is due to changing our policy to restricting parties (which are likely to create more noise and mess than other bookings) to Fridays and Saturdays, and to having a vetting system. The latter is due to a gradual and welcome growth in groups and organisations requesting bookings and to the Broomhall Centre raising funds and running our own activities. New daytime activities include the Foodcycle lunch club and the Welcome space, the employment advice service (a collaboration between the Broomhall Centre and Hanover TARA) and more church groups.

Weekly bookings

Day	Morning	Afternoon	Evening
Monday	S6 Foodbank		Hatha Yoga
Tuesday	Women's sewing/knitting		Greta's yoga (ended) Samba band
Wednesday	Foodcycle lunch	Welcome space	Girl's Youth Group
Thursday	Employment advice		Homework club Labour party Viva Voce choir
Friday	English conversation Zumba	Sufi workshop	
Saturday	Habla Espanol		
Sunday	Hong Kong church	Crown for Life CGMI & SEROC churches	

Once-off/occasional users

Cultural/religious groups

Malaysian, Turkish, Hong Kongers, Nigerian, Saudi, Caribbean, Iraqi

Indian (Marathi) New Year

Amal group, Eritrean women (monthly)

European night

Eid parties (3)

Church services (2)

Christmas

Father's Day

International Women's Day

Sheffield Uni International Women's club (weekly for 3 months)

The Broomhall Centre

Directors' report (incorporating the Trustees' annual report) For the year ended 31 March 2023

Other social/art/music/dance/sport

Drama, Filming (2)
Ceilidhs (4), Dance classes (3)
Roller-skating, cricket club, cycling project meeting (2)
Steel city band practice
Painting, Life Drawing, Exhibitions (2)

Health

Maternity/baby group x 2
Counselling training event
Hanover/Dev Green medical centre away-day
Healthy holidays programme (activities & food for school children, 4 days a week in holidays)

Political/community

Friends of Broomhall (monthly)
Board Meetings (monthly)
Socialist worker, Green Party
Landworkers' alliance, Palestine action, Medact
Family support group
Postal voting workshop (Malaysian)
Transgender awareness
Creative Action for Peace (fortnightly)

Private parties (total 30)

Birthdays (including children's, 18th & 60th)
Private ceilidh
Wedding/henna
Wakes (2)
Christening
Graduation
Golden wedding
Men-only dinners
Game-show party

Long-term booking

We continue to rent the upstairs room (office) to Link Learning, a small business which delivers music and arts tutoring to schools. They run a regular Healthy Holidays programme and, in December 2022, when Emily Hearne left, we contracted with them to run the Homework Club.

The Broomhall Centre

Directors' report (incorporating the Trustees' annual report) For the year ended 31 March 2023

Activities run by Broomhall Centre

We continue to expand the activities run by the Broomhall Centre, i.e. those where we raise funds and coordinate the activity ourselves. These help to fill weekday daytime slots at the Centre, so benefiting our rental income stream as well as serving the local community.

- **Women's Health Sessions.** Rosie Chitty continues as our paid Activities Facilitator, supported by Nur Ali who is seconded from Shipshape, a well-being project based in Sharrow. The main session is sewing/crochet/crafts on Tuesday mornings. The English conversation club continues on Friday mornings, run by volunteers Jim Cowley and Vic Lyn. It is followed by women-only Zumba, led by the ever-popular Shahina Hanif. In the quarter ending March 2023, we engaged with 57 individuals across the three sessions (249 attendances in all). Ages range from under 25 to over 80. The group is ethnically very mixed with Arab, African, Asian and non-British white being commonest. Most live in S10, S3 and S2, i.e. postcodes near the Centre. There are currently 8 volunteers drawn from the group members. Many of them attended a series of training sessions run by Rosie. During the summer break, we took the women on family outings – to the Peak District, to Millhouses Park and to the seaside. The Women's Health sessions have been funded by Awards for All, Shipshape, the Freshgate and Graves trusts, Magic Little grants and an individual donation (which paid for the coach to Scarborough).
- **Welcome (warm) space** was a new initiative from October of 2022, providing a place for company and warmth after the Wednesday lunch club has ended (see below). Initially we simply opened the Centre in response to the cost of living/energy crisis. Since then, it has been recognised by SCC, funded through the Local Area Committee (LAC) and we have employed Rosie Chitty for an additional 2 hours to run it. We have recruited a volunteer through the Community Makers project, who offers craft activities (currently embroidery). The most popular activities are men's sewing (help with mending clothes), pool and watching TV.
- **Homework Club (HWC).** Having raised substantial funding to continue the HWC and reinstate Coding Club, we faced some challenges. We ran coding club sessions over summer 2022 but could not find anyone to continue it long-term. A cohort of older children left school and attendance shifted to primary school children, which in turn made the sessions less suitable for doing secondary school homework. In December, Emily Hearne, the HWC coordinator left to pursue other employment opportunities. We engaged Link Learning to take over, including recruiting volunteers. They have capacity to do this with less week-to-week support from Board members and have excellent resources and contacts. The number of older children – and volunteers who can assist with individual subjects – has started to climb again and they now meet in a side room so as not to be distracted by the younger children doing more informal/creative activities. Other successes have been upgrading the IT – we now have laptops (donated via the David and Jane Richards Foundation) in a recharging trolley; and making a film with funding and student engagement from the University of Sheffield. We are still relying on funds raised during the crowd-funding push of 2021 – 2. The Free Masons made a substantial donation which paid for new IT (laptops and a charging trolley). They have shown ongoing interest and have promised further support. We are also liaising with the University for new sources of funding.
- **HERB (Helping Environmental Regeneration in Broomhall)** continues its work around Broomhall, including looking after the small garden at the Centre. In the wider Broomhall area, they have planted trees and hedging and involve many student volunteers.
- **Broomhall Community Cinema,** restarted in May 2022, but faltered when the organisers, Sarah Christie and Emily Hearne left for personal reasons. Vic Lyn restarted it in February 2023, with monthly films and a café/bar.

The Broomhall Centre

Directors' report (incorporating the Trustees' annual report) For the year ended 31 March 2023

Activities run by Broomhall Centre (continued)

- **Platinum Jubilee event.** SCC (Ward pot) gave us money in 2020 to fund a festival. We could not do so due to the Covid pandemic. But we used the funds to run a celebration for the Queen's Platinum Jubilee, with many user groups running stalls, helping with decoration and food. The weather was beautiful and we enjoyed music, dance, sport, stalls in the basketball court. In all, there were 50 stall holders and volunteers and 300 attendees.

Partnership working

Partnerships help us fulfil our aims and provide public benefit:

- After wondering how we might run/fund a lunch club, the national charity **Foodcycle** approached us to do just that and started sessions in October 2022. They provide food and volunteers (cooks and hosts) and feed about 30 people a week. They even pay us rent! We have reciprocated by clearing storage space and starting the Welcome/warm space (see above) which follows the lunch. Foodcycle tell us that their diners benefit from this – even if they don't stay for the full session, they don't have to be shooed out as soon as lunch is over, making the session more relaxed.
- We have strengthened our relationship with **Link Learning**, our upstairs tenants. They have become a Community Interest Company and asked us to be their Asset Lock Body. We contracted with them to coordinate the Homework Club (see above).
- **Hanover TARA** – linked to us via a Board Member, Andrew Woodhead – made a successful bid to extend their employment advice project to the Broomhall Centre.
- **S6 Foodbank** continue to use the whole hall on Monday mornings. This allows them to provide a more holistic service (and gives us a small income).
- **Shipshape** has provided a seconded worker to support the Women's Health sessions and, from January 2022 given us a small funding stream (from SCC's People Keeping Well project). This requires us to monitor attendance and benefits to users, which has been a good discipline. We benefit from an exchange of ideas and resources.
- **Broomhall Group of Groups (GoGs)**. This is a loose association of groups and venues based in Broomhall which meets to share information, concerns and ideas. **St Andrew's church**, who are stalwart attenders, supported the Platinum Jubilee event.
- **St Marks Church** is our local parish church. It runs the Girls Youth Group and provides occasional grants and volunteer support. We keep in touch directly and via GoGs.
- **Sheffield City Council** owns the building and is responsible for repairs and safety inspections. We have good contact and support from the community buildings team. The local area officers and city councillors take an interest and have provided funding (though the ward pot, Local Area Committee and Community Infrastructure Levy).
- **Cadent Gas** approached us in January 2023 to invite us to become a Centre for Warmth. This involves them funding us to provide welfare advice (which we will do via a contract with **Citizen's Advice Sheffield**) and energy-saving and safety advice. At the time of writing (June 2023) we have just signed the contracts and the project will go live in July.

The Broomhall Centre

Directors' report (incorporating the Trustees' annual report) For the year ended 31 March 2023

Paid workers and volunteers

We are immensely grateful to all our workers and volunteers.

Paid workers

- Rafik Al Sakkaf goes from strength to strength as Centre Manager. He continues to manage bookings with efficiency, enthusiasm and helpfulness, often juggling potential clashes in order to accommodate as many groups and events as possible. Thanks to him, the calendar is fuller than ever and the income from rent sustained. He has kept tabs on the endless repairs and improvements to the building, contacting SCC or other agencies, or doing DIY jobs himself. He has also kept abreast of changes and challenges in our IT and audio-visual system. We increased Rafik's hours to 30/week during 2022.
- Rosie Chitty continues as Activities Facilitator, providing a warm welcome and support to many users of the Centre, especially through the Women's Health and Welcome Space sessions. She has a knack of spotting those who need help and those who can develop themselves as volunteers. We increased her hours to 12/week to cover the Welcome Space from December 2022.
- Patrick McCleod is our part-time cleaner, coming in every weekday evening (or early the following morning) to clean the hall and offices. He has also covered for the council cleaner and done overtime to clear up after parties who choose not to do it themselves.
- Emily Hearne, the Homework Club coordinator has developed the project and adapted to Covid, a change in the ages of children attending and various ad-hoc projects such as filming the club. She left in December 2022, passing the role to Link Learning.
- Sam Richardson and Rebecca, from Link Learning, are the main tutors for the Homework club.
- Sheffield City Council (SCC) provides a part-time cleaner for the kitchen, toilets and crèche who comes in two mornings a week.
- Nur Ali is seconded to the Tuesday Women's Health session by Shipshape, a public-health provider based in neighbouring Sharrow. Her knowledge of local resources is very valuable.

Volunteers

- **Board Members**, as listed above, are volunteers and all contribute over and above the time spent in Board Meetings.
- Sam Finnegan is our new **Finance & Admin volunteer**. She assists the treasurer with billing regular users and attends our monthly Finance and Funding Group where an extra pair of eyes and fresh ideas have proved very useful.
- As set out above, there are half a dozen regular volunteers helping to run the **Women's Health** sessions (sewing, Zumba and English conversation).
- A new volunteer, Priya Bhargava, has been recruited through Sheffield Community Makers project and does craft work at the **Welcome Space**.
- The **Homework Club** went through a quiet period in the autumn of 2022, but Chris Thornton, a full time professional at Aviva continued to attend, providing valuable continuity between Emily leaving and Link Learning taking over. The HWC is now beginning to expand the number of volunteers who are crucial to helping with subject -specialist homework.
- The lead volunteers for **HERB** are Polly Blacker and Tony Cornah who organise a small band of local residents and many university students for their weekly environmental work and special projects.

The Broomhall Centre

Directors' report (incorporating the Trustees' annual report) For the year ended 31 March 2023

Funding and support

In very general terms, our rental income continues to cover the salaries of our Centre Manager and Cleaner and our utility bills. We are clear that activities – such as Women's Health sessions and Welcome space, cannot happen without additional funding (and that funding should include rent for use of the Centre). We don't have enough income to subsidise them. We are therefore grateful for the following grants and donations:

- Individual donations, once off and regular giving
- Community Fund (SCC residual levy funds) – for digital access project & employment advice project
- South Yorkshire Community Fund (Mayoral Fund) – for Women's Health
- Freshgate – for Women's Health
- Free Masons – for IT equipment for Homework Club
- Magic Little Grants- for Welcome Space
- National Lottery (Awards for All) – for Women's Health
- University of Sheffield – for Homework Club
- Shipshape – for Women's Health
- Ward Pot – for HERB
- Community Infrastructure Levy - for double glazing
- David and Jane Richards Foundation – donation in kind of computers for HWC
- St Mark's Church – for Welcome Space

The Broomhall Centre

Directors' report (incorporating the Trustees' annual report) For the year ended 31 March 2023

Going Concern Review

The centre survived the Covid lockdowns with furlough support and an emergency running cost grant from Garfield Weston. This was followed by a rush of bookings for private parties, which increased our income. In the year ending March 2023, the pattern has changed again, with more occasional daytime bookings (e.g. conferences) and regular groups. We have also been successful with grant applications and have been able to continue and expand the Centre-run activities. As we go into 2023/24, we will become a Cadent Centre for Warmth, with income for running a contract to provide general and energy-related advice. This shifts us from being predominantly a Centre for hire, with added "projects", to offering a service within the community. Our income and expenditure will be substantially higher. This is a two-year contract, with a strong possibility of being continued. We can confidently say the Broomhall Centre is a going concern, adequately funded and expanding its activities.

Reserves Policy

The trustees have made a commitment to maintain reserves equivalent to 6 months of expenditure and closure costs, from unrestricted funds, not committed or invested in tangible assets. This would be approximately £15,000. As of 31 March 2023, our free reserves (unrestricted current assets) were £51,426 (2022: £45,123). We are now considering using some for improving the centre IT and doing some major redecoration.

Small company provisions

This report has been prepared in accordance with the special provisions relating to small companies' subject to the small companies' regime within Part 15 of the Companies Act 2006.

Approved by the board on 19 Sept 23 and signed on its behalf by:

Dr Jillian Creasy
Board Chair



Independent Examiner's report to the Trustees of The Broomhall Centre ("the Company")

I report to the charity directors on my examination of the accounts of the Company for the year ended 31 March 2023.

Responsibilities and basis of report

As the directors of the Company you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').


Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to organisations preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 
Susan Cochrane, FCA
Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH

Date: 02/10/2023

The Broomhall Centre

Balance Sheet as at 31 March 2023

	Notes	2023 £	2022 £
Fixed assets			
Tangible fixed assets	9	<u>9,846</u>	<u>17,176</u>
Current assets			
Debtors	10	4,309	5,419
Cash at bank and in hand		<u>102,817</u>	<u>78,719</u>
Total current assets		<u>107,126</u>	<u>84,138</u>
Creditors: amounts falling due within one year	11	(6,063)	(6,019)
Net current assets		<u>101,063</u>	<u>78,119</u>
Total assets less current liabilities		<u>101,063</u>	<u>78,119</u>
Creditors: amounts falling due after more than one year		-	-
Total net assets		<u><u>110,909</u></u>	<u><u>95,295</u></u>
Funds of the Charity			
Unrestricted funds		61,272	62,299
Restricted funds	12	49,637	32,996
Total funds	13	<u><u>110,909</u></u>	<u><u>95,295</u></u>

For the year ending 31 March 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The director's acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime and in accordance with FRS102 SORP

The financial statements were approved and authorised for issue by the Board on 19 Sept 23
and signed on its behalf by:



Dr Jillian Creasy
Director

The Broomhall Centre

Statement of Financial Activities (incorporating an income and expenditure statement) for the year ended 31 March 2023

	Notes	Unrestricted funds £	Restricted funds £	Total 2023 £	Unrestricted funds £	Restricted funds £	Total 2022 £
Income from:							
Grants and Donations	2	2,391	52,011	54,402	2,286	47,531	49,817
Charitable activities	3	44,229	-	44,229	40,169	-	40,169
Total income		46,670	52,011	98,681	42,455	47,531	89,986
Expenditure on:							
Charitable activities	4	55,391	27,676	83,067	32,289	17,925	50,214
Total expenditure		55,391	27,676	83,067	32,289	17,925	50,214
Net income/(expenditure)		(8,721)	24,335	15,614	10,166	29,606	39,772
Transfer between funds	12	7,694	(7,694)	-	23,684	(23,684)	-
Net movement on funds		(1,027)	16,641	15,614	33,850	5,922	39,772
Total fund brought forward		62,299	32,996	95,295	28,449	27,074	55,523
Total funds carried forward		61,272	49,637	110,909	62,299	32,996	95,295

The statement of financial activities includes all gains and losses recognised in the year.

The Broomhall Centre

Notes to the Accounts for the year ended 31 March 2023

1 Accounting Policies

(a) General

The Broomhall Centre is a charitable company in the United Kingdom limited by guarantee. In the event that the charity is wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 1 of these financial statements.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (second edition), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) and with the Charities Act 2011. The financial statements have taken advantage of the exemption to prepare a Statement of Cash Flows.

The Broomhall Centre meets the definition of a public benefit entity under FRS 102. The financial statements are prepared under the historical cost convention. The financial statements are presented in sterling which is the functional currency of the charity and are rounded to the nearest £.

(b) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Rental income is accounted for in the year it is due. Investment income is included when receivable.

(c) Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

(d) Fund accounting

Unrestricted funds are donations and other income receivable or generated for the objects of the organisation without further specified purpose and are available as general funds.

Restricted funds are either donations which the donor has specified are to be used solely for particular areas of the charity's work or grant income sought for specific activities.

(e) Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off cost of those assets, less their residual value, over their expected useful lives on the following basis:

Improvements to Leasehold property	- 5 years straight line
IT equipment	- 3 years straight line

(f) Trade debtors

Trade debtors are amounts due from customers for services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of receivables.

(g) Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the company does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

(h) Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Notes to the Accounts - continued
for the year ended 31 March 2023

(i) **Defined contribution pension scheme**

The charity contributes to a defined contribution pension scheme for the benefit of the employees. The pension costs charged are the contributions payable to the scheme in respect of the accounting period in accordance with FRS102.

(j) **Taxation**

The charity's activities fall within the exemptions afforded by the provisions of the Income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.

(k) **Going concern**

The financial statements have been prepared on a going concern basis as the trustees believe that the charity will continue to operate for 12 months from authorising these financial statements.

2 Income from grants and donations

	Unrestricted funds £	Restricted funds £	Total 2023 £	Unrestricted funds £	Restricted funds £	Total 2022 £
Donations	2,391	3,939	6,330	1,313	16,422	17,735
SY Community Foundation Mayor's Fund	-	3,471	3,471	-	-	-
Sheffield City Council Ward Pot Grant	-	996	996	-	3,613	3,613
Provincial Grand Master's Fund						
Freemasonry in the Community Initiative	-	4,911	4,911	-	-	-
LAC Central	-	1,526	1,526	-	-	-
National Lottery Community Fund	-	10,000	10,000	-	2,500	2,500
Magic Little Grants	-	500	500	-	500	500
The Freshgate Trust Foundation	-	2,000	2,000	-	-	-
Sheffield City Council (CIL)	-	14,705	14,705	-	3,962	3,962
Veolia Environmental Trust	-	-	-	-	13,469	13,469
W F Southall Trust	-	-	-	-	4,315	4,315
Shipsape Community Hub	-	3,000	3,000	-	750	750
J G Graves Charitable Trust	-	-	-	-	2,000	2,000
University of Sheffield	-	3,000	3,000	-	-	-
Community Fund (Tara)	-	1,500	1,500	-	-	-
Sheffield City Council Community Fund	-	2,463	2,463	-	-	-
Coronavirus Job Retention Scheme grant	-	-	-	973	-	973
	2,391	52,011	54,402	2,286	47,531	49,817

3 Income from charitable activities

	Unrestricted funds £	Restricted funds £	Total 2023 £	Unrestricted funds £	Restricted funds £	Total 2022 £
Room hire	44,214	-	44,214	40,126	-	40,126
Other income	15	-	15	43	-	43
	44,229	-	44,229	40,169	-	40,169

The Broomhall Centre

Notes to the Accounts - continued
for the year ended 31 March 2023

4 Expenditure on Charitable Activities

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £	Unrestricted funds £	Restricted funds £	Total 2022 £
Staff costs	5	20,039	11,543	31,582	14,309	9,005	23,314
Project costs		376	4,554	4,930	-	2,143	2,143
Refreshment and volunteer expenses		21	479	500	-	1,147	1,147
Utilities		9,704	-	9,704	4,875	-	4,875
Cleaning		220	-	220	433	-	433
Equipment repairs and renewals		2,846	630	3,476	536	1,128	1,664
Insurances		1,356	-	1,356	1,052	-	1,052
Licences		1,831	5,250	7,081	1,170	2,314	3,484
Printing, stationery and photocopying		637	140	777	236	-	236
IT equipment and software		9,580	3,529	13,109	432	-	432
Professional fees		-	-	-	-	-	-
Telephone internet and postage		709	-	709	683	-	683
Other costs		118	1,551	1,669	469	841	1,310
Bad debts		-	-	-	140	-	140
Independent examiners fee	8	624	-	624	624	-	624
Landfill Communities Fund contribution		-	-	-	-	1,347	1,347
Depreciation		7,330	-	7,330	7,330	-	7,330
		55,391	27,676	83,067	32,289	17,925	50,214

5 Staff costs

	2023 £	2022 £
Salaries	31,290	23,139
Employer's National Insurance contributions	1,004	491
Employer's allowance	(1,004)	(491)
Employer's pension contributions	292	175
	31,582	23,314

No employee receives emoluments in excess of £60,000. The average monthly numbers of employees during the year was 4 (2022: 4).

The Broomhall Centre

Notes to the Accounts - continued for the year ended 31 March 2023

6 Trustee remuneration and expenses, and the cost of key management personnel

The charity trustees were not paid or received any other benefits from employment in the year (2022: £nil). No trustees were reimbursed any out of pocket expenses during the year (2022: No trustees were reimbursed any out of pocket expenses during the year). No charity trustee received payment for professional or other services supplied to the charity.

The key management personnel of the charity comprise the trustees . The total employee benefits of the key management personnel was £nil (2022: £nil).

7 Related Party Transactions

During the year a relative of Myrtle Hamilton and Amanda Hamilton, trustees, was an employee of The Broomhall Centre. The total cost to the charity was £3,087 (2022: £2,643). Myrtle and Amanda Hamilton are not involved in the decision making regarding employment or salary pay rates.

There were no other related party transactions during the year.

8 Fees to the independent examiner's organisation

2023
£

Independent examination fee

624

There were no other fees paid to the independent examiner's organisation during the year.

The Broomhall Centre

Notes to the Accounts - continued
for the year ended 31 March 2023

9 Tangible fixed assets

	Improvements to Leasehold Property £	IT equipment £	Total £
Cost			
As at 1 April 2022	36,650	8,040	44,690
As at 31 March 2023	<u>36,650</u>	<u>8,040</u>	<u>44,690</u>
Depreciation			
As at 1 April 2022	19,474	8,040	27,514
Charge this period	7,330	-	7,330
As at 31 March 2023	<u>26,804</u>	<u>8,040</u>	<u>34,844</u>
Net book value			
As at 31 March 2023	<u>9,846</u>	<u>-</u>	<u>9,846</u>
As at 31 March 2022	<u>17,176</u>	<u>-</u>	<u>17,176</u>

10 Debtors

	2023 £	2022 £
Trade debtors	3,617	4,727
Prepayments	692	692
	<u>4,309</u>	<u>5,419</u>

11 Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	2,164	350
Other creditors	3,275	5,045
Accruals	624	624
	<u>6,063</u>	<u>6,019</u>

Notes to the Accounts - continued
for the year ended 31 March 2023

12 Restricted funds

	Balance at 1-Apr-22 £	Income £	Expenditure £	Transfer £	Balance at 31-Mar-23 £
Garfield Weston	452	-	-	-	452
Herb Project	-	996	(578)	-	418
Digital access	-	2,463	(60)	(480)	1,923
Women's Health	2,483	19,071	(10,918)	(4,324)	6,312
Broomhall Festival 2020	1,504	-	(1,154)	(350)	-
Homework Club	28,557	10,750	(13,802)	(1,596)	23,909
Double glazing CIL	-	14,705	-	-	14,705
Welcome Place	-	2,526	(588)	(672)	1,266
HTA Employment project	-	1,500	(576)	(272)	652
	32,996	52,011	(27,676)	(7,694)	49,637

Garfield Weston

This fund was provided in the previous year to refurbish the centre's kitchen, main hall, AV system and the outside ball play area. The amounts shown here are the small amount remaining to be used.

Herb Project

Helping Environmental Regeneration in Broomhall (HERB) - the charity received funds from the Sheffield City Council Small grants fund towards gardening and other work in the Broomhall area.

Digital access

Funding provided to support basic computer use training for local people.

Women's Health

Project funded by National Lottery Community Fund, South Yorkshire Community Foundation, Shipshape Community Hub and The Freshgate Trust Foundation. In addition to the direct costs, treated as expenditure, the rooms used within the Centre were funded by this grant, which is represented by the transfer from restricted funds to unrestricted funds.

Broomhall Festival

Funding received from Sheffield City Council Ward Pot to support the Broomhall Festival 2020. Because of Covid this did not happen. The funds will now be used for a Broomhall Jubilee celebration.

Homework Club

The Homework Club is supported by the Provincial Grand Master's Fund Freemasonry in the Community Initiative, The University of Sheffield and restricted donations generated by fundraising appeals. In addition to the direct costs, treated as expenditure, the rooms used within the Centre were funded by the grant, which is represented by the transfer from restricted funds to unrestricted funds.

Double glazing CIL

Funding received to contribute towards the costs of replacement double glazed and sound restricted windows.

Welcome Place

Funding received from LAC Central and Magic Little Grants to support the City wide initiative of providing support to people suffering from the cost of living crisis.

Hanover Tenants (HTA) Employment Project

Funding to support a BHC expansion of the employment advice project that is run by the Hanover TARA. It provides two sessions of advice and support each week.

The Broomhall Centre

Notes to the Accounts - continued
for the year ended 31 March 2023

12 Restricted funds (continued)

<i>Prior year comparison</i>	<i>Balance at 1-Apr-21</i>	<i>Income</i>	<i>Expenditure</i>	<i>Transfer</i>	<i>Balance at 31-Mar-22</i>
	£	£	£	£	£
<i>Garfield Weston</i>	452	-	-	-	452
<i>Herb Project</i>	4	364	(410)	42	-
<i>Hunger Project</i>	-	-	-	-	-
<i>SheffFood - Bean growing</i>	750	500	(972)	(278)	-
<i>Women's Health</i>	8,235	10,565	(10,241)	(6,076)	2,483
<i>Broomhall Festival 2020</i>	1,504	-	-	-	1,504
<i>Homework Club</i>	16,129	18,671	(4,955)	(1,288)	28,557
<i>Ventilation Project</i>	-	17,431	(1,347)	(16,084)	-
	<u>27,074</u>	<u>47,531</u>	<u>(17,925)</u>	<u>(23,684)</u>	<u>32,996</u>

13 Net assets by fund

	<i>Unrestricted funds</i>	<i>Restricted funds</i>	<i>2023 Total</i>
	£	£	£
<i>Tangible fixed assets</i>	9,846	-	9,846
<i>Current assets</i>	57,489	49,637	107,126
<i>Current liabilities</i>	(6,063)	-	(6,063)
	<u>61,272</u>	<u>49,637</u>	<u>110,909</u>
<i>Net assets by fund - Prior year</i>	<i>Unrestricted funds</i>	<i>Restricted funds</i>	<i>2022 Total</i>
	£	£	£
<i>Tangible fixed assets</i>	17,176	-	17,176
<i>Current assets</i>	51,142	32,996	84,138
<i>Current liabilities</i>	(6,019)	-	(6,019)
	<u>62,299</u>	<u>32,996</u>	<u>95,295</u>

14 Operating lease commitments

At the year end the charity was committed to making the following payments under other operating leases as follows:

	<i>2023</i>	<i>2022</i>
	£	£
<i>Operating lease payments:</i>		
<i>Within 1 year</i>	195	389
<i>Within 2 to 5 years</i>	-	195
	<u>195</u>	<u>584</u>