

Minutes of Broomhall Centre Board meeting

March 7th 2023

Meeting live at the centre

Present: Jillian (chair), Imran (latter part), Maggie, Margaret, Ian,

Apologies: Duncan, Amanda, Pete, Andrew

Board apologies: Mavis came to the meeting, but the door was locked. Apologies to Mavis.

Minutes of meeting Tuesday 23 Feb 2023: Approved

Action

Matters arising

- **Policies review:** Policies on Google Drive: BHC may move to Sharepoint Cloud system. Sign off when Secretary present
- **Website Biographies:** all up to date
- **Youth on Board:** Carried over
- **Email:** Board to all have @Broomhall email addresses.
- **Data Protection:** Imran to be asked if he can take this on.

Jillian
Imran
Jillian

Building and IT

- **IT work:** Imran reported that Jack and Rafik updating BHC www site. ESP are now hosting. Margaret asked about refunds from old host?
- **Redecoration:** Carried over
- **CIL Application:** Jillian applied. CIL queried the status of BHC lease.
- **Management Agreement with SCC:** The original agreement has time lapsed. Jillian to request a new one. Needs updating and to be longer than a year.

Pete

Jillian

Activities

- **Homework Club:** More primary than secondary attending. Part Homework and part Arts and Crafts sessions. Masons' money for new project.
- **Cinema:** About 30 attended Butch Cassidy. Still some technical issues. Made about £90.
- **Cadent Progress:** Meeting March 8th about bid. JC reported Sheffield CA happy to support if bid successful. Further meetings arranged.

Pete, Maggie,
Jillian, Rafik

Staffing

- Sheffield Community Makers may offer volunteers to run creative sessions. BH would host these.

Bookings

- Concerns expressed about non-local bookings – mess and noise. Possibly insist on named local guarantor/referee?

All

Finance and Funding Group February 2023.

- **Minutes:** accepted.

- Payments awaiting for HERB and Jack. Budget healthy but gradually diminishing.

AOB

- **Linsey Taylor-Auad:** Memorial 11/03 at BHC.
- **BHC gathering:** Agreed that we should do something at the centre for all our works, volunteers and the Board in the springtime.
- Sunny Bank Meeting room re-opens with an Open Day 16th. BHC possibly manage bookings?
- The local car park is to have 4 electric charging points
- Jillian said we will need to think about a new Chair in a year or so and a Deputy.
- Imran has a new job and will not be able to play as big a role on the Board as he has.

All

All

Next meeting

- **Tuesday 4th April at 5:30pm.** Jillian and Maggie away

All