

Minutes of Broomhall Centre Board meeting

Tuesday 4th May 2021

Meeting took place using Zoom because of the COVID-19 lockdown

Present: Jillian (chair), Pete (minutes), Margaret, Imran, Ian, Andrew, Duncan

Apologies: Mavis, Maggie

Minutes of previous meeting 6th April 2021

Agreed.

Matters Arising

Basketball net purchased. Pete to offer to help put it up. *Post meeting note: Rafik has already put it up, thanks.*

Improving Diversity

Jillian reported back on VAS workshop which provided some useful pointers for initiatives we should consider. We recognise that users are more diverse than the Board which gives us a starting point for greater involvement.

- The centre board used to include representatives of user groups. Agreed we should try to encourage this again.
- It was suggested that we should try to get groups to put someone forward for an initial 3 months with another board member mentoring them to enable them to get a taste of the role.
- It may be possible to get funding for a Community Development worker but this would bring more management and supervision than we have the capacity for at present.
- Finding out more of what the local community want from the centre may be useful. It may be possible to get funding for a student to do survey work for us. Pete would be willing to supervise.
- Andrew offered a stall at the TARA fun day for us to talk with residents.
- Agreed we should add a statement to our website encouraging people to get involved with the board.
- Agreed Jillian and Rafik will talk with user groups about being involved.
- Agreed we should review again.

Bookings and Activities

- **Homework/Coding club:** Homework club has restarted at the centre initially with only 3 or 4 users but others are wanting to join. At present they must make prior bookings. Next session is on 13th (because of polling).
Olivia will be running coding/science based workshops during the summer holidays. Agreed to pay her for some preparation time. Project needs to live within the agreed budget. Emily will manage DBS and marketing for the project.
- **Regular Groups:** Some are now back in the centre: Women's Health, Homework, Girls, Spanish, Jesus Centre, Iraqis, Learn for Life (till June), Latin Night (from July). Some are still considering: Marshall arts, Yoga, International Women & Woodspen.
- **Parties:** 3 booked for September.
- **Shipshape:** are planning to run a holiday health programme one day per week for 4 weeks in the summer.
- **Herb:** has restarted with a good influx of local resident students. Also linking up with Yorkshire Wildlife Trust to do ecological monitoring of parts of Broomhall.

Action

Pete

Jillian

Jillian,
Rafik

Duncan

Building

Ventilation work is held up as the Council have not yet given us details of other approved contractors (for more estimates) or told Veolia that we must use the current proposed company (AEL). Veolia. Jillian and Imran to chase officers.

Jillian

Staffing

All staff back from Furlough now. Najma will not be needed after June. Rafik has informed her and Jillian will write formally to warn her re loss of hours but we will keep zero hours contract open for a year

Jillian,
Rafik

Finance

- **FSG Minutes:** Noted
- **2020-21 Accounts:** Work has started on these. Pete, Jillian and Margaret to meet to share progress next Monday.

Pete,
Jillian,
Margaret

Funding

- **Homework/coding:** No news from SYCF funding carry over requested (£1,770). Pete still chasing. Rafik is still identifying suitable computers for our £600.
- **Magic Little Grants:** Agreed that if the current application is not successful, we will pay the annual fee (£95) as we get value from membership.

Pete, Rafik

Next meeting

We will continue to meet at **5.30pm on Tuesday** evenings. The next meeting will be via Zoom again. An invite to join will be sent.

- **Tuesday 1st June at 5:30**

All